

Student ID #

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An examination conflict exists when two examinations are scheduled for the same date and time or when three examinations *begin and end* within a 24-hour period. Students must notify the Enrolment Services Office of an examination conflict on or before the term course withdrawal date.

First Name		Last Name		<p><i>Submit to:</i></p> <p style="text-align: center;">Enrolment Services Office</p> <p>St. Mary's University College 14500 Bannister Rd SE Calgary, Alberta T2X 1Z4</p> <p>Tel: 403-531-9130 Fax: 403-531-9136</p> <p>Website: www.stmu.ab.ca E-mail: registrar@stmu.ab.ca</p> <p style="text-align: center;">Please PRINT clearly and complete entire form.</p>
Phone		Email		
Please list ALL scheduled exams:				
Course No. & Section	Date	Time	Instructor	

Declaration

I have read and understood the policy for examination conflicts as outlined in the Academic Calendar.

Signature _____ Date

A fee of \$25 is charged for submission of this form after term course withdrawal date.		
Payment Method		
<input type="radio"/> Cheque	<input type="radio"/> Cash (<i>do not mail</i>)	<input type="radio"/> Debit
<input type="radio"/> Visa	<input type="radio"/> MasterCard	<input type="radio"/> AMEX
The following information only needs to be provided only if you are faxing or mailing your form AND paying by credit card:	Credit Card Number	Expiry Date

Office Use:

Date Form Received	Student notified by (init, date, how)	Instructor notified by (init, date, how)	Note made in Power Campus by
Exam to be moved	New Date of exam	New Time of exam	New Location for exam

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